

# Cost Management Training

## OVERVIEW

Effectively managing costs is crucial for maintaining business profitability and financial stability. This intensive 12-hour course provides participants with practical knowledge, strategies, and software tools to enhance decision-making and manage costs efficiently.



ONLINE - Available



IN-PERSON - Available

For Contract Administrators, Cost Controllers, Cost Analysts, Financial managers and Business Owners

## IMPORTANT NOTES

- Client will need access to relevant Autodesk subscription licensing.
- All works will be carried out remotely via Microsoft Teams
- Any work outside of the above will be deemed a variation and formal approval from both parties will be required
- Training is for a maximum of 6 users
- 100% payment upfront is required
- A digital form will be provided to client with information required around Budget code formatting, roles and approval workflow, prior to starting the formal engagement.
- Validity is 8 weeks from receipt of purchase order within the same calendar year.

## CONTACT US

Phone

AU: 1800 223 562

NZ: 0508 232 797

**\$9,500**+gst

## INTRODUCTION

1hr

- Overview of Autodesk Build's Cost Management features and tools
- General configuration
- Key terminology in cost management
- Configuring unit of measurement, Foreign Currency, retention and Tax Formulas

## CONTRACTS

3hrs

- Setting up Downstream contract workflows and budget payment cycles
- Prepare Document Packages
- Work with Compliance Requirements
- Generating Downstream contracts
- Generating Cost Payment Applications

## FORECASTING

2hrs

- Overview of cash flow forecasting
- Overview of Time-Based Allowances in Gantt chart view
- Creating and managing forecast distributions
- Performance tracking and its impact on forecasts

## BUDGET

2hrs

- Setting up budget codes and segments
- Creating Initial Budget
- Setting up Budget Payment Application approval workflows
- Generating Upstream contracts
- Generating Schedule Of Values (SOV)

## CHANGE ORDERS

3 ½ hrs

- Setting up Change Orders workflow
- Setting up Markup formulas
- creating a Potential change order
- Creating Change Order Request, Owner Change Order & Subcontractor Change Order

## INTEGRATION

½ hr

- Integrating ERP tools for streamlined cost management

## MORE ACC SERVICES



**+** 12hrs Training  
4hrs Support  
8hrs Prep.

